

To receive a request to amend the presentation of the Past Chairman's Badge and consider any actions.

Report to:

Full Town Council

Date of Report: 17/02/2026

Cllr Writing the Report: Rachel Bullock

Cllr Recommendations:

To receive a request to amend the Civic Handbook and Standing Orders for presenting the Past Chairman's Badge.

Report Summary:

Civic Handbook states:

'The final role will be to chair the first item at the Annual Meeting, the election of the new Chairman of the Town Council.

You will be presented with a Mayor's Badge engraved with your name and term of office by the new Chairman of the Town Council.'

Standing Orders States:

'6.10. Following the election of the Chairman of the Council and Vice-Chairman (if there is one) of the Council at the annual meeting, the business shall include:

6.10.4 Incoming elected Chairman to present the Past Chairman's Badge to the outgoing Chairman.'

Throughout my tenor as Mayor, I have attended many other Mayor Making Ceremonies. At many of these ceremonies, the outgoing Mayor is presented with their Past Chairman's Badge by the newly elected Mayor.

I propose we alter this tradition, so the outgoing Mayor is awarded their badge at the Mayor Making Ceremony by the newly elected Mayor.

I feel that this amendment would help make the presentation of the badge to the outgoing Chairman a more meaningful and appreciated moment.

As it currently stands, the process can feel a little less notable than intended.

Signature of Cllr

Cllr Rachel Bullock